



# United Nations Community Safety and Access to Justice Project (UNCSAJ)

## Gambella, Ethiopia

### Project Steering Committee

### Meeting Minutes

Supported and Facilitated by:	UNHCR and UNDP
Participants/ Partners	<p><b>Present:</b></p> <ul style="list-style-type: none"> <li>- Chang Teny Biliew, Regional Supreme Court</li> <li>- Tut Khor Dak, ARRA</li> <li>- Tut Ngutitual, Police Commission</li> <li>- Abebe Tenaw, BOFED</li> <li>- Girum, BOWCA</li> <li>- Dereje Bisrat, UNDP</li> <li>- Ahmed Khair, UNDP</li> <li>- Tamara Karaica, UNHCR</li> <li>- Kwadwo Frempong, UNHCR</li> </ul> <p><b>Not able to attend:</b></p> <ul style="list-style-type: none"> <li>- Didumo Adar, Regional Council</li> <li>- Bun Wihl, Food Security</li> <li>- Ujoho Ubong, Security Administration Bureau</li> <li>- Gatluak Rout, Attorney General</li> <li>- Dr. Gatluak Gatkota, Gambella University</li> <li>- Pereieth Othieing, UNICEF</li> </ul>



Venue/Location	UNHCR, Gambella
Date	21 Decemeber 2018
Report Prepared by	Mr. Ahmed Khair, UNDP Ethiopia

## 1. Purpose:

### Agenda Items:

1. Brief overview of the project activities including a discussion on the roles and responsibilities of the Gambella Government, justice and security offices in the project;
2. Comments and suggestions on the Project Steering Committee (PSC) Terms of Reference;
3. Nomination of the members of the PSC and their deputies, as well as acknowledgement of the PSC Chairperson and Deputy Chairperson;
4. Any other relevant issues as may be raised by the PSC during the meeting.

## 2. Discussions:

- The chairperson, Ato Chang Teny Biliew of the Regional Supreme Court, framed the discussions to take place within the meeting by referencing the discussions and key outcomes of the previous PSC meeting. In closing, the Chairperson noted the importance of including the Bureau of the Attorney General within the composition of the PSC.
- Following the opening remarks, Tamara Karaica, reiterated, to those members not present during the previous PSC meeting, the main particulars of the project and the roles and responsibilities of the PSC as the highest governing body in the project management structure. The details of fund raising, and project financing were relayed to the PSC, in so doing, the role of UNDP as fund administrator for the project was explained to the PSC.
- The Chairperson of the meeting opened the floor for deliberating and confirming the particulars of the PSC Terms of Reference (ToR). The deliberations centred on the composition of the PSC and its roles and responsibilities, the outcomes of these discussions were as follows:
  1. Composition of PSC
    - The Chairpersons motion for the inclusion of the Bureau of the Attorney General to the PSC was deliberated on and unanimously passed.



- Inquiries pertaining to the role of Gambella University in the project were raised. In response to these questions, Tamara Karaica, stressed the importance of approaching project related issues through an academic lens. Furthermore, referencing plans for Gambella University students to receive legal training from judicial institutions, the inclusion of the university also ensures students accrue benefits, such as transferability of skills, from its representatives present in the PSC. Members of the PSC were satisfied with the reasons provided for their inclusion and no further questions were raised.
- The role BOFED plays in complimenting the logistics of the project as well as realizing its developmental aims was discussed in response to questions on their importance relative to ARRA in co-chairing the PSC. Following the aforementioned clarification, no further challenges were raised concerning BOFED's role as co-chair of the PSC.
- Considering that UNICEF's role in the project is limited to justice for children programs, members of the PSC were made cognizant of the fact that UNICEF does not have a major stake in project decision making.

## 2. PSC roles and responsibilities

- Members of PSC commented on the absence of a refugee or host community representative in the PSC, they believed their inclusion would ensure that the project responds to ground root issues. Tamara Karaica responded by assuring members of the PSC that the current composition of the PSC and monitoring and evaluation systems ensure that the grievances of refugee and host communities are heard since those present in the PSC represent all the institutions which deal with refugee and host community grievances. Kwadwo Frempong added, to unanimous approval, that representatives of refugee and host communities could present their grievances to the PSC during the bi-annual meetings. Their presentations during these meetings does not imply that they shall be members of the PSC.

## 3. Key Outcomes:



1. The PSC Terms of Reference was unanimously passed, the only amendment to it being the inclusion of the Bureau of the Attorney General to the PSC;
2. Members of the PSC concluded that refugee and host community representatives shall present their grievances to the PSC at the bi-annual meetings;
3. A Results, Resource and Framework (RRF) document will be shared with members of the PSC by Tamara Karaica.